

Good Evening Richey Families,

Thank you for an *AWESOME* back to school week! The week was not without its challenges and we all have some practices to get used to, BUT seeing the faces of our students and knowing we are doing our very best to keep them safe made it worth the challenges. I know everyday our practices will become more of a routine for all of us.

Here are some important times and dates you could have missed in previous communication, so it is worth sharing again.

Richey Doors Open 8:45
(Bus Riders Only)

Car Riders/Walkers should not report early

Bus Rider Arrival 8:45-9:15
Time

Car Rider Arrival 8:50-9:10 (Late after 9:10)
Time

Closed Campus 3:15

No early dismissals after this time unless contacted by the school nurse.

Richey Dismissal 4:00 (official Time)
Time

We will begin at 3:45 in order to expedite the process while students are learning new procedures.

Bus Loading *4:05-4:20

Every Wednesday Asynchronous for all students (face-to-face and remote) Students
Wednesday, will be given independent assignments and won't report to zoom
11/11/2020-No classes unless they are receiving special support or services. The
School/Offices teacher will clarify if necessary.
Closed Veteran's
Day

*Are approximate times based on district transportation.

Car numbers/Placards must be issued by Richey school. Copies, parent generated images or verbally sharing the car number will not be accepted and the child will not be released in that case.

NOTE: If an individual has the school provided placard, the school assumes the parent has given permission for pick-up. If this is NOT the case, contact the school immediately.

- **Car riders & Walkers received car numbers/placards on their first in person day of school.** Please check your child's book bag for the number.
- All students will report to the cafeteria at the end of the school day.
- All in-person students have a name tag blue lanyard that they will turn in at the end of the school day.

Car Riders:

- The car number should be placed and visible in the windshield when pulling up to Richey for pick-up.
- A staff member will call the number of the appropriate car/child and the child will report to the appropriate car in the front circle of the school. It is critical to our process that students learn their car number as quickly as possible as it impacts the flow of the carline.
- Before the child is released to the appropriate car, the child should hand the teacher his/her blue lanyard. This lets us know we have placed the child in the care of the appropriate person.

Walkers:

- Parents will be asked to pick up on the side of Richey school by the cafeteria. The door is marked.
- Parents should remain on the sidewalk and hold up the issued number.
- Those children will be called out by number.

- Before the child is released to the appropriate adult with the placard, the child should hand the teacher his/her blue lanyard. This lets us know we have placed the child in care of the appropriate person.
- If students are walking without an adult, we wait until the entire walking group is together before releasing the group.

Bus Riders:

- If your child is a bus rider, he/she will have a yellow lanyard. That lanyard will travel between home and school. This is the manner in which the company manages bus attendance. They should wear that lanyard daily.

Just a friendly reminder, Richey picture day is Tuesday, 11/17 for all students. Face-to-face students will have pictures taken during the school day. If your child is part of the Accelerated Education Program or is a Richey zoom student, it is still important for the child to be part of our picture day event. AE/Zoom walk-ins 1:00-4:00. Appointments between 4:15-5:15 are by appointment only. Appointments must be scheduled by Friday, November 13th at 3:30 through the school office to ensure a photographers availability.

Thank you and we are expecting another wonderful week of school!

Mrs. Armstrong